

WWW.SETYOUROWNSPACE.ORG

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Statement explains the Web site data processing practices of the Government of New Brunswick Websites <http://www.gnb.ca/>

Information collected: non-personal

The moment you visit this Website, some non-personal information is collected. The information that is collected includes basic demographic data and browsing patterns. It is used only in aggregate form (so that no individual user is identified):

- to track the number of people who visit the website
- to analyze how visitors linked to the website for the purpose of measuring marketing and promotion effectiveness
- to analyze use of the website.

Personal information through enquiry forms is collected every time you e-mail The Work Room or The Career Centre.

Information collected: personal

All personal information acquired by The Work Room/CareerCentre in any format, including electronic, is governed and maintained according to policies and procedures in accordance with the Protection of Personal Information Act of the Government of New Brunswick. This information is only collected through application forms, enquiry forms and e-mails . This personal information must be divulged by you -- it is not 'gleaned' from your computer.

Use and Disclosure of personal information

The Work Room/Career Centre will not disclose your personal information to any outside parties without your prior consent.

E-mail Query Forms

The Work Room/Career Centre contains an e-mail query form, where you may ask specific questions relating to information on the website or to set up appointments with the Work Room/Career Centre Coordinators. The information submitted in these forms is sent by unencrypted e-mail from our web server, via the Internet, to the Work Room/Career Centre Coordinators' inbox.

Links in the website

Setyourownpace.org provides links to other Websites. In most cases, links to other websites will open in a new browser window. Please note that you are clicking to ANOTHER website and content and privacy standards therefore are

not under the control of The Work Room or the Government of New Brunswick. We encourage you to read the privacy statements of these linked sites as their policies may differ from the Government of New Brunswick.

Changes in our Privacy Policy

Any substantive changes to The Work Room/Career Centre Privacy Policy will be posted on this webpage.

Contacting the Web site

Should you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, please contact:

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